



User Guide

Document Control Sheet

Title	CHIE User Guide - Printing Archived Clinical Documents
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Please note the information contained in this handbook has been taken from various sources, including the SCW CSU and Graphnet.

We have made every effort to ensure the accuracy of the information within this book at time of publication.

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All CHIE training materials are available at:

<http://nww.chie.scwcsu.nhs.uk/help-and-support/training>

Materials contained within this workbook were up to date at the time of creation.

Where you see the names of patients in screen shots, they have been taken from a dummy system and are not real.

1 What is the Care and Health Information Exchange?

Launched over a decade ago, the Care and Health Information Exchange (CHIE) is a computer system used by the NHS and Social Care to safely share important information about a patient with those treating them. You can use CHIE to access GP records, Community, and hospital records (pathology reports, X-ray or scan reports, discharge summaries and clinic letters) for patients registered to GPs in Hampshire, Farnham and the Isle of Wight.

CHIE is currently supported with data from many NHS and social care organisations in the South:

- Hampshire Hospitals Foundation Trust
- Southampton University Hospitals NHS Trust
- Portsmouth Hospitals NHS Trust
- Royal Bournemouth and Christchurch Hospital Trust
- Southern Health Foundation Trust
- Solent Health Trust
- Hampshire County Council
- Care UK
- Over 95% of GPs from: North East Hampshire and Farnham, South East Hampshire, West Hampshire, North Hampshire, Fareham and Gosport, Portsmouth, Southampton and IoW CCGs.

In addition, many healthcare organisations actively use CHIE information to treat patients. These include:

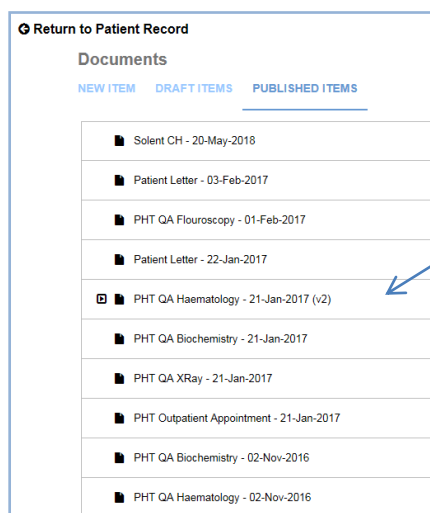
- South Central Ambulance Service
- GP OOH services
- Frimley Park Hospital
- Care homes
- Hospices

2 Printing from the ACD button

- Many older and infrequently accessed documents do not appear in any of the tiles. Instead, they can be accessed via the ACD button.
- In the CHIE patient record, this can be viewed at the top right corner of the NavigationTile bar

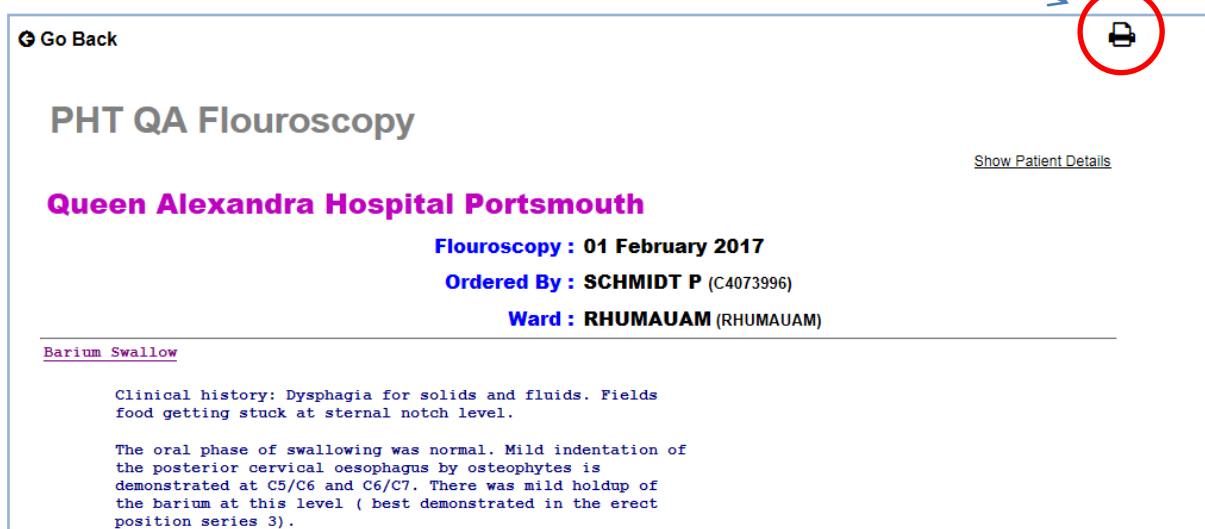


- Click the ACD button to view the list of available documents.



Open the document by clicking on the relevant line

- Once the document opens, you will find the printer icon in the top right hand corner



3 Help and Assistance

- Download this and other user guides and webinars at:
 - <http://www.chie.scwcsu.nhs.uk/help-and-support/training>
 - <http://www.careandhealthinformationexchange.org.uk/find-out-more/>
- If you have any other CHIE specific questions or support needs, please contact the CHIE team:

Email: info.chie@nhs.net

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